

# February 26, 2018 - March 4, 2018

JEN

February 2018							March 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3					1	2	3
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28				25	26	27	28	29	30	31

Monday, February 26, 2018	Thursday, March 1
<p>9:00am - Meeting with potential client</p> <p>11:15am - Consultation with Samantha regarding insurance policy. - Gilbert/Andrew C. - Auto Accident</p>	
Tuesday, February 27	Friday, March 2
<p><b>R</b> 10:00am - Meeting with Ben Howard - North Conference Room</p> <p>Verify receipt of employment records by today. - Larson/Michael - Larson v. Bel-Cor</p> <p>Confirmation of Service. - Larson/Michael - Larson v. Bel-Cor</p> <p><b>🔔</b> 9:00am - Deposition of Tom Smith. - Peterson Insurance Co. - Maintenance of Insurance Policies</p> <p><b>🔔</b> 1:00pm - Office conference with Richard Jackson. - Peterson Insurance Co. - Maintenance of Insurance Policies</p>	<p>1:00pm - Appointment with Marcus Phillips. - Phillips/Marcus - Real Estate Acquisition - North Conference Room</p>
Wednesday, February 28	Saturday, March 3
<p>10:00am - Meeting with Ben Howard - North Conference Room</p> <p>12:15pm - Meeting with Shelly McGuire</p> <p>3:30pm - Mediation - Peterson Insurance Co. - General Legal Counsel</p>	
	Sunday, March 4

### Task List

X	Due Date	Desc	Group/Info	User_ID	Start Time	E
	02/27/2018	Verify receipt of employment records by today	JEN	JEN	hh:mm:ss AM	hi
	02/27/2018	Confirmation of Service.	JEN	JEN	hh:mm:ss AM	hi